National Chiao Tung University Regulations Regarding International Students Admissions

Referred to Letter No. 1040174323 by the Ministry of Education, December 18, 2015

1 This regulation is promulgated according to Article 6 of the “Ministry of Education Regulations Regarding International Students Undertaking Studies in Taiwan.”

2 The qualification of applications for international students shall be regulated in accordance with Article 2, 3, and 4 of the Regulations Regarding International Students Undertaking Studies in Taiwan.

The number of international students enrolled of this University shall be regulated in accordance to Article 5 of the “Regulations Regarding International Students Undertaking Studies in Taiwan.”

3 Matters regarding enrollment applications (including dual degrees) in this University for international students shall be undertaken by the University’s “International Students Admissions Committee”.

Regulations to set up the International Students Admissions Committee shall be regulated otherwise.

International Admissions shall be conducted by the application method; the degrees programs offered, admission quotas, qualification for application, methods for evaluating applications, required documentation and other related regulations shall be written and published in the Admission Guidelines for International Students.

4 Applicants shall submit the application materials to the Office of International Affairs in accordance with the terms set forth in the University’s Admission Guidelines for International Students.

An international student submitting forged, fabricated, or altered papers for the purpose of the their school application shall be subject to enrollment qualification cancellation; or a revocation of enrollment and denial to the request of any certificate pertaining to study, if the said student is already enrolled; or revocation of graduation qualifications and cancellation of the diploma by the student’s school, if the said student has been already
5 Admission lists for international students shall be reviewed initially by each department, institute or degree program and it shall be published after approval by the University's “International Students Admissions Committee”.

6 As for international students who are approved for admission, he or she may enroll from the next semester or academic year if no enrollment is made when exceeding one third of the academic semester and the director of such department gives consent.

7 The required enrollment fee for international students of this University shall be decided in accordance with Article 21 of the Regulations Regarding International Students Undertaking Studies in Taiwan.

8 International students may not apply for Extension Programs at this University designed for returning education students, part time, in-service courses of Master programs, or other programs, which are restricted to night classes and classes during holidays. International students who have obtained legal resident status of Taiwan, or are enrolled in a program ratified by Ministry of Education, are exempted from this Article.

9 For undergraduate international students who are currently enrolling in and transferring into this University, they shall comply with the transferring regulations of this University. As for transfer students who are enrolling in this University, the credit transfer shall be conducted in accordance with the regulations of this University and the regulations of transferring credits for students.

10 During the course of study in Taiwan, international students, who have undertaken initial household registration, resident registration, naturalization or restoration of the R.O.C. nationality, will lose their international student status and shall be dismissed by the school.

International students who are dismissed from university/college after admission due to behavior issues, poor academic performance or a conviction under the Criminal Law may thereafter not apply for admission under this regulation.

11 In the event that international students violate Section 1 of Article 2 or are
involved in Article 10 and verified by substantiation, their qualification for admission shall be revoked or enrolling status shall be canceled. In the event that such violation is realized after commencement, their diploma shall be ordered returned or revoked and such revocation of qualification to graduate shall be announced publicly.

12 This University’s Office of International Affairs offering admission to international students shall promptly register into the international student data management information system designated by the Ministry of Education: school entrance, transfer, suspension or dismissal and any change or loss of student status.

If international students discontinue their schooling or because of any other reason that causes them to change or lose their student status at the school, Office of International Affairs must notify the Bureau of Consular Affairs of the Ministry of the Foreign Affairs, the Service Center of National Immigration Agency, the Ministry of the Interior, and send copies of these notifications to the Ministry of Education.

13 At the time of registration a new international student shall present proof of a medical and injury insurance policy which is valid for at least 6 months from the date the student enters Taiwan. Current student shall present written proof that they have joined Taiwan’s the National Health Insurance Plan.

The foregoing insurance policies purchased in foreign countries must be authenticated by a Taiwan overseas representative office.

14 If international students violate the Employment Services Act, the university or authorized authorities shall immediately handle the cases in accordance with the related regulations after investigation.

15 Each department or institute may sign educational cooperation agreements with foreign schools and recruit international exchange students with the condition that it will not compromise normal teaching routines.

16 International personnel may choose programs in accordance with the regulations of choosing this University’s credits, and the grades hereof shall be given the same as normal students. A certification of academic
grades shall be given at the end of the semester.

After being admitted into this University, international part-time students may apply for credit transfer or exemption in accordance with the regulations of each undergraduate and graduate school or degree and program.

As for matters not regulated in the regulations, they shall comply with the “Regulations Regarding International Students Undertaking Studies in Taiwan” and related regulations of the Ministry of Education.

These regulations are approved by this University’s International Students Admissions Committee and reported to this University's Admissions Committee; they shall be implemented after approval by the Ministry of Education is given.