I. Purpose
To cultivate and expand the international vision of students, the National Chiao Tung University (NCTU) encourages students to go abroad for exchange studies at partner institutions.

II. Regulation
In accordance with the “Regulations for Applying for the International Exchange Programs at National Chiao Tung University” approved at the International Admissions Committee meeting on February 20, 2014.

III. Application & Exchange Procedures

1. Application Period
   - 2016/6/6 9am to 2016/7/29 5pm

2. Internal Screening & Determination of Placement
   - Date of Release of Result: 2016/8/12 3pm

3. Submission of Consent Statement
   - Self Consent + Parental Consent
   - Submission Deadline: 2016/8/19

4. Application for Scholarship (for local students only)
   - Students eligible for scholarship should apply before 2016/10/31

5. Prepare Documents Required by Partner Institutions
   - In accordance with partner institution policies
   - Deadline varies for different institutions

6. Obtain Acceptance Letter from Partner Institutions
   - Partner institutions will send acceptance letters to successful applicants

7. Pre-departure Preparation
   - Obtain visa, plane ticket, insurance, etc.
   - Attend pre-departure information seminar and submit all required documents to OIA

8. Go Abroad for Exchange!
   - During exchange studies, students should submit overseas contact info., mid-sem. exchange report, course selection form and course registration form

9. Complete Exchange Studies
   - Obtain overseas transcript, register grades and transfer credits, submit required documents
IV. **Eligibility**

1. All of the enrolled students at NCTU may apply for exchange. The limitations regarding year of study, college, department, and institute depend on the exchange agreements with various sister universities. Relevant limitations are outlined in the pamphlets for annual exchange programs.

2. Eligible overseas students (including international students, overseas Taiwanese students, and students from mainland China) may also apply for exchange, although international students and overseas Taiwanese students may not apply for exchange at universities in their countries of origin. Overseas students receiving scholarships from the Ministry of Education, NCTU, or other government authorities may not receive scholarships during the exchange period. Only tuition and fees are waived.

3. Students planning to study in foreign countries or in Hong Kong or Macao, regardless of whether the sister institution has relevant regulations or not, should present foreign language examination scores: TOEFL iBT, IELTS, GEPT (both stages), TOEIC (including oral and written tests), or test scores of a third foreign language that are accepted by the host university. If the sister institution do have relevant regulations, the applicant must submit a foreign language score report that fulfills the requirements in order to choose that particular institution. Students not submitting foreign language score will obtain a score of 0 for the foreign language skills in review item; additionally, students will be required to supplement the examination scores before a designated date, or the student will be disqualified.

V. **Application**

1. Review the “NCTU AY2016/2017 List of Partner Institutions for Outbound Exchange Program (2nd Intake).”

2. Complete online application between 9am on 2016/6/6 to 5pm on 2016/7/29: https://goo.gl/KpNjv (New users should first register to set up an account)

3. After filling out the online application form, before to upload below required documents in PDF file onto the same system:
   (1) Transcript of Grades in Chinese with ranking (accumulated to the end of AY2015/2016 1st semester)
   (2) Certificate of Enrollment in Chinese
   (3) Study plan (including the list of course you wish to take; based on your first preferred institution)
   (4) Autobiography
   (5) Proof of language proficiency
   (6) Other favorable documents (such as recommendation letter, proof of volunteering work or internship or participation in student society, award certificate, certificate of completion of training courses or professional license, award for excellent academic performance, etc.)
   (7) Confirmation form

4. Additional remarks for above documents:
   1. Transcript of Grades in Chinese with ranking: for students in the first semester of graduate school studies, please submit transcript of the previous degree (with graduation ranking).
   2. Proof of language proficiency: based on the requirements of each institution. If submitting
TOEIC or GEPT scores please make sure the institutions applying for accept those exams. For students who has not receive the official score report, the online score report can be submitted first. If there is more than one score report, please combine into one file and upload.

3. Other favorable documents may include: recommendation letters, award certificates, training certificates and working/volunteering certificates, etc. If there is more than one certificate, please combine into one file and upload.

VI. Review & Selection Criteria

<table>
<thead>
<tr>
<th>Review Items</th>
<th>To Mainland China</th>
<th>To Other Destinations</th>
</tr>
</thead>
<tbody>
<tr>
<td>Academic Performance</td>
<td>60%</td>
<td>40%</td>
</tr>
<tr>
<td>Language Proficiency</td>
<td></td>
<td>20%</td>
</tr>
<tr>
<td>Autobiography</td>
<td>15%</td>
<td>25%</td>
</tr>
<tr>
<td>Study Plan</td>
<td>20%</td>
<td>30%</td>
</tr>
<tr>
<td>Other Favorable Documents</td>
<td>5%</td>
<td>5%</td>
</tr>
</tbody>
</table>

*For international students applying for exchange to institutions with the same language of instruction as home country, the selection criteria is the same as local students going to Mainland China (language proficiency is not included).
*For PG students in their 1st semester, the academic performance is based on the ranking of previous degree.
*Applicants with total review score under 60 will not be accepted.

VII. Placement

1. The placement result of internal screening is scheduled to be released at 3pm on August 12th, 2016 via the online application platform.
2. Students agreeing to the placement must upload the self-consent statement and the parental consent statement onto the application platform by 5pm of August 19th, 2016, or will be seen as giving up the opportunity.

VIII. Scholarship

(Scholarship announcement for AY2016/2017 2nd Intake will be released in the beginning of the 1st semester of AY2016/2017.)
*International students are not eligible to apply for outgoing exchange student scholarship

IX. Other Remarks

1. Please read the “Regulations for Applying for the International Exchange Programs at National Chiao Tung University” carefully prior to application submission.
3. Partner institutions reserve the right to amend quota, language requirement and grade requirement anytime.
4. For more information, please contact: Ms. Cherrie CHOW (Extension: 50059 / e-mail: cherrie@nctu.edu.tw)